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Mr Gary Evans – Clerc/Clerk – Long Acre, Mynyddcerrig, Llanelli, SA15 5BW	
Croesawir gohebaeth yn y Gymraeg neu'n Saesneg / Correspondence is welcomed in Welsh or English	
ALL WELCOME – CLERK TO THE COUNCIL	

Dear Sir/Madam

The Annual General Meeting and the May 2021 meeting of the Community Council will be held online on Wednesday 11/05/2020 at 7.00 p.m. for the purpose of transacting the business set out below. If a member of the public wishes to attend the meeting, please contact the Clerk on the above details for an invitation.

1	To receive apologies.
2	To receive declarations of interest.
3	Opportunity for the public to address the Council on agenda items.
4	To receive the retiring Chair's address and report on civic allowance/budget expenditure
5	To elect the Chair for 2021-2022.
6	To elect Vice Chair for 2021-2022.
7	To review the Council's policies and confirm cheque signatories on the bank mandate.
8	To appoint the Council's general standing sum-committee and confirm the terms of reference.
9	To appoint representatives to the following:- a) One Voice Wales area committee. b) Carmarthenshire County Council's Community and Town Council Liaison Forum. c) Carmarthenshire County Council's Local Development Plan Forum.
10	To appoint a community representative on Nantgaredig School's governing body.
11	To appoint an Internal Auditor for 2021-2022 accounts.
12	To confirm the Clerk as the Responsible Financial Officer for 2021-2022.
13	To confirm the Internal Financial Examiner for 2021-2022..
14	To confirm the sum of the Chair's civic allowance/budget for 2021-2022.
15	To confirm date, time and location of Community Council meetings.
16	To note training on the Code of Conduct and confirm arrangements for any payments to members.

Please note that the May 2021 ordinary meeting will immediately follow the AGM for the purpose of transacting the business set out below.

1	To receive apologies.
2	To receive declarations of interest.
3	Opportunity for the public to address the Council on agenda items.
4	To consider any policing and /or road safety concerns.
5	To receive County Councillor A Davies and to communicate any County Council related matters to her.
6	To receive the Chairman's report.
7	To confirm and sign the Minutes 13/04/2021.
8	To receive and consider any updates on matters arising from the above minutes.

9	To note general correspondence or to list for consideration at an upcoming Council meeting.			
10	To consider planning applications			
	Application Number	Application Type	Location	Description
	PL/01806	Approval of details reserved by a condition	Land to the rear of the Old Coach House, Llanarthne, Carmarthen, SA32 8AN	Discharge of Conditions 4 & 7 on W/39834 (External facing materials & arboricultural report)
11	To ratify payments and consider received invoices.			
12	To note receipts.			
13	To receive and confirm the recommendations of the retiring Chair regarding financial donations.			
14	To confirm annual revenue grant to Llanarthne Village Hall.			
15	To confirm annual revenue grant to Capel Dewi Community Association.			
16	To confirm annual revenue grant to Eisteddfod Fach Capel Dewi Community Association.			
17	To confirm renewal of Community Council insurance policy.			
18	To consider website accessibility regulations.			
19	Maintenance of Community defibrillators.			
20	To discuss potential candidates to be invited to join Llanarthne Community Council.			
21	To discuss translation services provider for 2021-2022.			
22	To hold a forum in order for members to raise reports/questions through the Chair.			
	<u>IN-CAMERA</u>			
23	To note update of auto enrolment position.			
24	Date of next virtual meeting.			