

CYNGOR CYMUNED LLANARTHNE
LLANARTHNE COMMUNITY COUNCIL

**MINUTES OF THE ANNUAL MEETING OF LLANARTHNE COMMUNITY COUNCIL HELD ON
TUESDAY 9th MAY 2017 AT LLANARTHNE HALL.**

Present: Councillor P. Bowen
Councillor P. W. Edwards
Councillor D. E. Jenkins
Councillor Mrs D. M. Jones (*Chair*).
Councillor H. B. Jones
Councillor D. D. Morgan (*Vice Chair*)
Councillor K. Thomas - (*Till 19.37*)

In attendance: Community and County Councillor Mrs C. A. Davies
Mr Gethin James (Clerk to the Community Council)

Apologies: Councillor Mrs J. P. Roberts

The meeting commenced at 19.00

The Chairman welcomed County Councillor Mrs C. A. Davies to the meeting, and congratulated her on being recently elected (Unopposed) as the Plaid Cymru representative for the Llanddarog Ward.

LCC 17/01 DECLARATION OF ACCEPTANCE OF OFFICE BY MEMBERS

Following the result of the uncontested election held on 4th May 2017 each of the elected Community Councillors present read out, and signed the "Declaration of Acceptance" in the presence of the clerk, in compliance with Section 83, Local Government Act 1972.

Clerk to contact Councillor Mrs J. P. Roberts prior to the next meeting to sign the "Declaration of Acceptance" in the presence of the clerk.

Clerk confirmed that Llanarthne Community Council is currently one member short of a full cohort of Councillors (10 No Community Councillors). And that the Electoral Officer will be notified accordingly.

LCC 17/02 TO ELECT A CHAIRPERSON FOR THE ENSUING YEAR

The Chairman thanked all for assisting and supporting him throughout his year in office which had been an enjoyable experience. He also felt that our contributions do get noticed in the community and that the community council makes a valuable contribution in the community.

Councillor H. B. Jones proposed, Councillor P. W. Edwards seconded, and all agreed that the Vice Chairman, Councillor Mrs D. M. Jones be elected Chairman for the ensuing year. The relevant declaration was signed. She thanked members for nominating her, and thanked Councillor D. E. Jenkins for his leadership and commitment to the community council during the last year. The Chair also congratulated County Councillor Mrs C. A. Davies on her recent election success and welcomed her back as a Community Councillor in the parish of Llanarthne.

LCC 17/03

TO ELECT A VICE-CHAIRPERSON FOR THE ENSUING YEAR

Councillor K. Thomas proposed, Councillor P. W. Edwards seconded, and all agreed that Councillor D. D. Morgan be election Vice Chairman for the ensuing year. He was congratulated by the Chairman.

LCC 17/04

ADOPTION OF STANDING ORDERS

Councillor D. D. Morgan proposed, Councillor K. Thomas seconded, and all agreed that Standing Orders be accepted. All present confirmed having received copies of the said document. Clerk urged members present to familiarise themselves with the document.

LCC 17/05

TO APPOINT A 'ONE VOICE WALES' GROUP MEETING REPRESENTATIVE

At present the council representative is Councillor D. E. Jenkins, who has attended the majority of the meetings. Councillor K. Thomas proposed, Councillor P. W. Edwards seconded, and all agreed that Councillor D. E. Jenkins act as the council representative. Councillor D. D. Morgan will remain as reserve should Councillor D. E. Jenkins have other council commitments.

LCC 17/06

TO APPOINT TWO TO ATTEND GWENDRAETH GROUP OF COMMUNITY COUNCILS

At present our representative is Councillor H. B. Jones, with the Clerk as reserve. Councillor H. B. Jones will act as representative of the council at these meetings. Councillor K. Thomas agreed to act as reserve should Councillor H. B. Jones have other commitments. Clerk will establish when the next group meeting is scheduled to take place.

LCC 17/07

SCHOOL GOVERNING BODIES

All agreed that this position has now ceased following the closure of Llanarthne C. P. School. The clerk has written to the Chairman of the Governing Body at Nangaredig C.P. School to express our interest in being elected onto the Governing Body at the next round of vacancies, either as parent or community representatives. Councillor Mrs J. Roberts has agreed in the past to represent our council on the Governing Body. Clerk agreed to contact the Chair of Nantgaredig C. P. School Governing Body on the matter.

LCC 17/08

APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Clerk usually undertakes this role. Councillor H. B. Jones proposed, Councillor K. Thomas seconded, and all agreed that the Clerk be appointed responsible financial officer for the ensuing year.

LCC 17/09

DAY AND VENUE OF FUTURE MEETINGS

Councillor D. E. Jenkins proposed, seconded by Councillor H. B. Jones and all agreed that these remain the same, being on the second Tuesday of every month with the exception of August, and the meetings from October to May inclusive held at Neuadd Llanarthne, and June, July and September at the Old School, Capel Dewi.

PRELIMINARY MATTERS

a. Minutes of the Meeting of the Council held on Tuesday 11th April 2017
[Min. No's 151 - 165].

Apart from a name translation correction in the Welsh Minutes, the Minutes **were approved** as a correct record,

Proposed by Councillor P. W. Edwards, and seconded by Councillor D. E. Jenkins

b. Matters arising from the above-mentioned Minutes

[Min No (151) & (146)] Mr T. R. Carruthers has now completed and installed 4 No plant protection boxes as requested.

[Min No (157)] Clerk confirmed that the Duty/VAT Repayment 2016/17 amounting to £937.51 was transferred into our account on 25.04.2017

[Min No (158)]. Mr Lyn Llewelyn (Internal Auditor) has satisfied the clerks issues pertaining to:

- Independence and Competence
- Internal Audit Plan
- Internal Audit Fee
- Access to information, officers and members.

Clerk will now aim to have the 2016/17 accounts internally verified by the next meeting of the community council.

c. Declarations of Personal Interest

There were no formal declarations of interest recorded.

AREA MATTERS

- i. Reported that Trial Bikes are using the track leading down from the Easterly junction below Wenallt to the junction on the B4300 which is East of Pistyll-Dewi.
- ii. Following the second metal theft of the wicket gate at public footpath 31/24 Garn Goch to Garregwen – Penpal Road. Suggested that a timber style be installed in lieu of the missing metal gate.
- iii. Bench seat near Llwynddewi in Capel Dewi was installed there by Llanarthne Community Council, the timber slats require replacing. It was agreed to ask Mr T. R. Carruthers to undertake this repair work on behalf of the community council.
- iv. Requested that the Brown Signage's (Fig Tree Restaurant – Which is now closed) be removed.
- v. Bin needs emptying at Pont Felin-gat.
- vi. The random rubble masonry wall at Pont Felin-gat requires immediate attention.
- vii. The sign between Ty-mawr and Garn-goch has not been cleaned as previously requested.
- viii. The missing signage, and road surface issues at Arwel Court has not been addressed despite being reported to the Authority.
- ix. The Bus Shelter at Harddfán, Llanarthne which is owned and maintained by the Authority requires cleaning, in particular the glazed apertures.
- x. The pedestrian pavement at Llanarthne Bridge requires attention.
- xi. Requested and agreed that our play areas in Llanarthne and Capel Dewi be inspected by the Authority at least on a quarterly basis every year, with any health and safety issues reported back from the Authority to the Clerk.

LCC 17/12**MEMBERS REPORTS**

There were no reports from members who had attended meetings as representatives of the council.

It was requested and agreed to include County Councillor's Report at future Community Council Meetings.

LCC 17/13**CORRESPONDENCE**

Resolved to note the following general correspondence onto the minutes: -

Writer	Subject
NHS Wales	Forwards promotional information on Phone 111 When it's urgent but not life threatening – the local GP out-of-hours service.
Office for National Statistics	Clerk confirmed completion of the 2017 questionnaire for the Quarterly Survey.
One Voice Wales	Member councils are invited to propose a maximum of two motions for debate at the AGM on Saturday 30 th September 2017, which must arrive at their office no later than noon on Friday 30 th June 2017.
One Voice Wales	Forward a Social Media Template for use by Community and Town Councils, Clerk has reviewed the document and suggested that we adopt the policy. Copies will be made available at the next Meeting of the Community Council.
Carmarthenshire County Council	Two Code of Conduct training sessions have been arranged and will take place from 5.45 pm to 8.30 pm on the 2 nd and 16 th June 2017 in the Council Chamber, County Hall, Carmarthen.

LCC 17/14**PLANNING MATTERS**

a. There were **no** objections to the following FULL planning application:

- (i) **Application Number: W/35399.** Construction of Agricultural Livestock Shed, and Reformation and Laying of Farm Yard, Land at Ffynnon Luan, Maesybont, Llanelli, Carmarthenshire SA14 7HF
Applicant: A. J. Thomas.

LCC 17/15**PAYMENT OF ACCOUNTS**

The following accounts were passed for payment: -

- i. Mr T. R. Carruthers, for cleaning glazed areas to bus shelter at Cefn Abbey, and making 4 No timber plant protection boxes at Llanarthne and Capel Dewi. Materials £73.21, Labour £70.00 Total £143.21.
£143.21 **Cheque No 102417**
- ii. Gethin James – reimbursement for the following items, as per cash payment receipt dated 22.04.2017 – 2 No Rustic Mounted Frames for Certificates £10.38, and receipt dated 26.04.2017 1 No Ceramic Bowl from Gwili Pottery at £50.00 Total = £60.38
£60.38 **Cheque No. 102418**

LCC 17/16**REPORT BY RETIRING CHAIRPERSON ON CHAIRMANS'S ALLOWANCE 2016/17**

The allowance for 2016/17 was £500.00 with the opportunity to claim an additional amount if there was a shortfall. Councillor D. E. Jenkins advised the meeting that his total expenditure for his year in office was £435.00. The clerk as responsible financial officer was satisfied that the detailed expenditure incurred and provided was deemed appropriate to the roles and functions undertaken that year in office by Councillor D. E. Jenkins.

Councillor P. W. Edwards proposed, Councillor Mrs C. A. Davies seconded, and all agreed that Councillor D. E. Jenkins retain the surplus amounting to £65.00 and given a further £135.00 since community councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties outside the area of the council.

Councillor D. E. Jenkins accompanied by his wife Mrs Wendy Jenkins will be attending the Buckingham Palace Garden Party on Tuesday 23rd May 2017 as representatives of Llanarthne Community Council.

£135.00**Cheque No. 102419****LCC 17/17****CHAIRMAN'S ALLOWANCE 2017/18**

Councillor H. B. Jones proposed, Councillor D. E. Jenkins seconded and all agreed that £500.00 be granted in 2017/18, with the opportunity to claim an additional amount should the need arise.

£500.00**Cheque No.102420****LCC 17/18****PURCHASING BAR FOR CHAIRPERSON'S CHAIN OF OFFICE**

Councillor Mrs C. A. Davies proposed, Councillor D. E. Jenkins seconded, and all agreed that a bar will be purchased with the inscription "2017 Mrs D. M. Jones"

LCC 17/19**NOMINATIONS FOR CO-OPTION**

Clerk has agreed to advise the Electoral Officer within the Authority that a vacancy has arisen for a Community Councillor in Llanarthney.

LCC 17/20**INSURANCE RENEWAL 2017/18**

Local Council Insurance Renewal, Premium: £588.97 including Insurance Premium Tax at 12.00%. Renewal Date: 01 June 2017, Policy Holder: Llanarthne Community Council. Policy Number: LC/M/OO1188.

The above premium includes our Long-Term Agreement discount of 5% (point of renewal 2018) with Aon.

The policy offers the following

- Set covers that protect against risks faced by Councils, including legal liabilities, money, theft by employees, accidental wrongdoing by council officials and libel and slander.
- Legal Expenses at a standard limit of £250,000, reflecting the rising costs of legal advice.
- Officials Indemnity at a standard limit of £500,000
- Personal Accident cover with a capital benefit amount of £100,000, and a weekly benefit of £200.00
- Set limits for property cover (no need to pay extra every time there is a change to the council's asset register).

Fidelity Guarantee cover is £250,000.00

Councillor H. B. Jones proposed, Councillor D. E. Jenkins seconded, and all agreed that the insurance policy be renewed.

£588.97

Cheque No 102419

LCC 17/21**SPEEDING ISSUES**

Roads policing enforcement has taking place in Llanarthne village as promised. The results of the recent 'counter' survey has identified that the worst period of excessive speeding through Llanarthne village is between 7.00 am to 9.00 am in the mornings and 4.00 pm to 6.00 pm in the evenings – work commuters. Clerk to request feedback and update from the Highway Authority on this matter.

LCC 17/22**Date and time of next meeting**

13th June 2017 at 19.00 at the Old School, Capel Dewi.

The business of the meeting terminated at 20.26

Councillor Mrs D. M. Jones
Chairperson
(Min No's 01 – 22)

Gethin James
Clerk to the Council